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http://www.coachingconnection.ltd.uk
email: coaching@coachingconnection.ltd.uk

Office use only		
I	R	P

Time Sheet for Part-time Work

Employee ID number:…… Name:……
Coaching level:…….. Hourly rate: £……
Location:…….. Month:……...

Date	Start time	Finish time	Total hours	Work type		Initials of other coaches present
				Contracted	Cover (name coach)	

Total hours worked: ……..
Pay rate: £……...
Pay due: £……...

Signature of employee:……
Payment authorised by:…… *(office use only)*

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